

Commercial Services  
 P.O. Box 189  
 Albany, NY 12201-0189  
 Telephone: (800) 468-9946  
 Fax: (518) 471-5879



## COMMERCIAL ACCOUNT VEHICLE UPDATE FORM

**PURPOSE:** Commercial account holders must use this form to add and/or delete vehicle information.

**INSTRUCTIONS:**

- Complete account information in Section I.
- To add vehicle information to a commercial account, complete Section II. To determine Vehicle Reference Code(s) refer to VEHICLE REFERENCE CODES (TA-W68162) available online at [www.nysthruway.gov](http://www.nysthruway.gov) or by contacting Commercial Services at the phone number listed above.
- To delete vehicle information from a commercial account, complete Section III.
- A Company Representative that is authorized to bind the company contractually completes Section IV.
- Fax completed form to the fax number listed above.

**NOTE:** This form is *ONLY* for additions/deletions of license plate numbers and cannot be used to order E-ZPass Tags. To order E-ZPass Tags, complete E-ZPASS TAG ORDER - COMMERCIAL CHARGE ACCOUNT CUSTOMER (TA-W68161) available on the website listed above.

| Section I |  | ACCOUNT INFORMATION |  |  |
|-----------|--|---------------------|--|--|
|-----------|--|---------------------|--|--|

|                             |                        |                          |                        |  |
|-----------------------------|------------------------|--------------------------|------------------------|--|
| Company Name                | Company Address        |                          |                        |  |
| Company Representative Name | Commercial Account No. | Phone No.<br>(    )    - | Fax No.<br>(    )    - |  |

| Section II PLEASE ADD THE FOLLOWING VEHICLE INFORMATION |  |  |  |  |
|---|--|--|--|--|
|---|--|--|--|--|

| State | License Plate No. | Year | Make | Reference Code |
|-------|-------------------|------|------|----------------|
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |
|       |                   |      |      |                |

| Section III PLEASE DELETE THE FOLLOWING VEHICLE INFORMATION |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
|---|--|--|--|--|--|--|--|

| State | License Plate No. | State | License Plate No. | State | License Plate No. | State | License Plate No. |
|-------|-------------------|-------|-------------------|-------|-------------------|-------|-------------------|
|       |                   |       |                   |       |                   |       |                   |
|       |                   |       |                   |       |                   |       |                   |
|       |                   |       |                   |       |                   |       |                   |
|       |                   |       |                   |       |                   |       |                   |

| Section IV AUTHORIZATION |  |
|--------------------------|--|
|--------------------------|--|

I authorize the above changes to be made to this commercial account.

Company Representative Signature
Date