

COMPLIANCE UNIT/OFFICE OF CONTRACTS AND CONSTRUCTION MANAGEMENT



Contractor Name	Project TA No.	Date	Legend T = Total Number of Persons M = Minority Persons F = Female Persons
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Prime Contractor Workforce Only

Enter Job Category/Trade (i.e. Carpenter, Mason)	Month:											
	Week 1			Week 2			Week 3			Week 4		
	T	M	F	T	M	F	T	M	F	T	M	F

Enter Job Category/Trade (i.e. Carpenter, Mason)	Month:											
	Week 1			Week 2			Week 3			Week 4		
	T	M	F	T	M	F	T	M	F	T	M	F

Combined Subcontractor(s) Workforce Only

Enter Job Category/Trade (i.e. Carpenter, Mason)	Month:											
	Week 1			Week 2			Week 3			Week 4		
	T	M	F	T	M	F	T	M	F	T	M	F

Enter Job Category/Trade (i.e. Carpenter, Mason)	Month:											
	Week 1			Week 2			Week 3			Week 4		
	T	M	F	T	M	F	T	M	F	T	M	F

Prime Contractor Signature	Title	Date
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Corrective Action Plan

In addition to providing completed report form TA-1065-9, a corrective action plan should include the following:

Report TA-1065-9 (on Page 1)

The TA-1065-9 report should project the combined prime contractor/ subcontractor number of minorities and females that will be on the project on a weekly basis for a two-month period.

- A list of Minority and Women based referral sources that have been contacted
- Dates of referral source contact
- A list of the contacts made to the unions
- An outline of the specific efforts that you "the contractor" has made outside the unions
- An assessment and discussion of extenuating circumstances
- Any other documentation deemed necessary

The items above is the plan your company will be employing to remedy non-compliance with the employment goals of the contract.

The "Corrective Action Plan" should be sent to the Compliance Unit for review and approval.

The Plan should be in effect until the employment goals are met.